



**Department of Public Works  
Terry Thomas - Director**

**Karen Tingle-Sames, Mayor**

**City Council Members**

Jim Barnes  
Renie Cooney  
Stephen Glass  
Don Hawkins

David Lusby  
Mark Singer  
Marvin Thompson  
Chad Wallace

October 23, 2008

To: Community Organizations, Government offices, elected officials, local businesses, leaders, interested parties, and general public

RE: U.S EPA Brownfields Cleanup Grant Letter of Support  
550 Bourbon St. site (Old Police Department and Mallard Pencil Factory)

Dear Partner:

The City of Georgetown is seeking a Brownfields Hazardous Substances Cleanup grant in the amount of \$200,000 from the United States Environmental Protection Agency (EPA) for the Bourbon Street Police Station (Former Mallard Pencil Factory) property located at 550 Bourbon Street, Georgetown, KY. If awarded, the City will use grant funds to conduct cleanup of hazardous substances at the property. It will also use grant funds to conduct public outreach and certify cleanup through the Kentucky Voluntary Environmental Remediation Program (VERP).

We would like your organization to be a partner. Your participation will ensure needed improvements are made to this property and will demonstrate community support of the project. The greater the support shown by the community in the grant application, the better our chance of being awarded the grant.

Please consider providing us with a letter of support. I have attached an example you may consider using. I have posted this template in Microsoft Word document format on the city website as a tool for your use. It is under the City Engineer's page. You may also write your own.

The deadline for all letters of support is November 10, 2008. The application is due November 14, 2008. Thank you for your willingness to participate. If you have any questions, please contact me at (502) 863-9855 or [eric.larson@georgetownky.gov](mailto:eric.larson@georgetownky.gov).

Sincerely,

Eric W. Larson, PE, CFM, AICP  
City Engineer

cc: file  
Mayor KTS

