



**Department of Public Works
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October 28, 2008

To: Community Organizations, Government offices, elected officials, local businesses, leaders, interested parties, and general public

RE: U.S EPA Brownfields Assessment Grant Letter of Support
550 Bourbon St. site (Old Police Department and Mallard Pencil Factory)
AND Community Wide inventory assessment

Dear Partner:

Recently you received a letter requesting your support of a Brownfields Cleanup Grant. Today we were advised by representatives for the Kentucky Brownfield Program that we should also pursue a separate grant for Assessment and Planning. This grant will be two-fold: 1) fund a detailed clean-up plan for the 550 Bourbon site, freeing up the cleanup grant funding for construction, and 2) Provide funding for a community wide needs and assessment of other potential brownfield sites.

Therefore, the City of Georgetown is seeking a Brownfields Assessment grant in the amount of \$400,000 from the United States Environmental Protection Agency (EPA). We would like your organization to be a partner. Your participation will ensure needed improvements are made to this specific property, aid in identifying other potential sites for cleanup and redevelopment, and will demonstrate community support of the project. The greater the support shown by the community in the grant application, the better our chance of being awarded the grant.

Please consider providing us with a letter of support. I have attached an example you may consider using. I have posted this template in Microsoft Word document format on the city website as a tool for your use. It is under the City Engineer's page. You may also write your own.

If you have already submitted a letter of support for the cleanup grant, thank you, and please consider doing the same for the assessment grant. If you have not, please consider doing both letters of support. The deadline for all letters of support is November 10, 2008. The application is due November 14, 2008. Thank you for your willingness to participate. If you have any questions, please contact me at (502) 863-9855 or eric.larson@georgetownky.gov.

Sincerely,

Eric W. Larson, PE, CFM, AICP
City Engineer
cc: file
Mayor KTS

