



**Department of Public Works  
Eric W. Larson – City Engineer**

**Karen Tingle-Sames, Mayor**

**City Council Members**

Don Hawkins  
David Lusby  
Kelly McEuen  
Larry Prather

Mark Showalter  
Connie Tackett  
John Travis  
Chad Wallace

March 10, 2010

**INTEROFFICE MEMORANDUM**

**TO:** Mayor Karen Tingle-Sames

**FROM:** John Carroll Travis, Chairman

**RE:** Minutes and Recommendations – Traffic Committee Meeting March 9, 2010

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**Present:** Eric Larson, Ben Krebs, John Travis, Ed Saker, Scott Starns, Bryan Sageser, Alycia Ford, James Kanavy, Barbara Combs, Carla Everman, Mark Davis, and Jennifer Baldwin.

- 1) Minutes of January 12, 2010 – Saker made motion, Larson seconded – committee approved.
- 2) John welcomed guests – Alycia Ford (HOA President), Barbara Combs, Carla Everman, and Mark Davis - Cherry Blossom residents, and James Kanavy and Jennifer Baldwin – Keelridge Drive residents.

**New Business**

- 3) **N. Water St. Striping**  
Eric Larson, City Engineer, reported that the City received a request to place a centerline stripe on N. Water St. Larson reported that MUTCD establishes thresholds of a minimum of 20 foot of pavement width and 4,000 ADT before striping should be considered. The existing width is 24-26 ft wide but Larson doubts the road receives 4,000 ADT. Traffic volumes may be higher right now due to construction on Broadway but this should not be a consideration since this is a temporary situation. Larson also noted the high maintenance cost to restripe annually and this would become an unnecessary burden on the City. Larson recommends do nothing. Committee had no further discussion. Committee recommendation is Do Nothing. Motion by Larson, second by Krebs. Motion passed.
- 4) **Beechwood Drive – On Street parking** – Due to Committee recommendation to refer the ongoing on-street parking issue to the City Council for a citywide policy (see item #5), this issue was tabled by Common Consent.
- 5) **On-Street parking issue.** Larson addressed the group after Items # 7 and #8 were discussed. The on-street parking issue is becoming an overwhelming task to address. While the ordinances (NFPA1) seem fairly black and white, implementing this citywide is an engineering and political nightmare. The City Council needs to develop a citywide policy. This committee has previously recommended to the Mayor to develop a sub-committee made up of not only the city staff, but also realtors, developers, and residents to get a broad cross-section of all affected and get them to recommend a policy. At this time, that committee has not been formed. Larson recommended to the group that it Tables any further actions and recommend



the City Council adopt an ordinance based on a defined standard (prepared by this committee or the proposed sub-committee yet to be convened) to be applied uniformly on all existing city streets. Larson made motion, Saker seconded. Committee approved.

- 6) No other new business was discussed.

#### Old Business

- 7) Cherry Blossom Sections 1 through 3 - No parking one Side of street  
Larson reported that Public Works posted flyers in the neighborhood via door-to-door placement in January 2010. Since then, the City had received numerous calls concerning this proposed action. Larson shared the comments with the Committee.

Larson stated that in speaking with the City Attorney, there appears to be several options available to the Committee.

- 1) The committee can interpret the Fire Code for newer streets built after the code was put in place and do nothing for this subdivision,
- 2) The committee can interpret the Fire Code to apply retroactively to all city streets and make recommendation to the Mayor based on the 20 foot standard, which is consistent with what the Committee has been doing over the past two years,
- 3) The committee (or the proposed sub-committee yet to be convened) can develop a new standard to apply to this subdivision, or
- 4) Table any action and recommend the City Council adopt an ordinance based on a defined standard (prepared by this committee or the proposed sub-committee yet to be convened) to be applied uniformly on all existing city streets.

Larson further notes that the restrictive covenants mentioned by multiple residents involve private deed restrictions and cannot be enforced by government. The committee recommendations do not have to necessarily follow the same standard as the restrictive covenants, not will the government's decision to post no parking on the streets override the covenants. For the record, Larson noted the streets are approx. 26 to 28 ft EOP to EOP. Median lanes are 16ft.

Alicia Ford, president of the HOA, states she did the letter to the Committee requesting the on street parking restrictions. She said the school had complained about parking on the street that prohibited bus travel down the street. Further, she received complaints that when cars are parked on both sides of the street, vehicles have to stop and wait for cars to pass. This becomes a larger problem when the golf course has events and golfers and crowd park in the streets. She understands the need for providing emergency access and that is why the HOA board requested the parking restriction. Ford also mentioned that the deed restrictions (Section 7C) for Cherry Blossom lots prohibits long term parking on the streets and only allows short term (24 hours, similar to City Ordinance). It was noted that this is a private restriction only and not a city ordinance.

Barbara Combs agrees with Ford. She is speaking about the section of Clubhouse Drive in Section 4 that does not allow parking on either side. She wanted to know why. Ben Krebs mentioned that due to the median near Kingston, the road does not need parking in this area. Larson explained that in 2003 the Planning Commission updated the Subdivision Regulations to require on-street parking to be defined by the Developer. That is why Section 4 and after have parking shown on the plats. Larson stated he assumes the reason the road is restricted on both sides is because Clubhouse Drive serves as a Collector Road and has more traffic then the side streets. These are now restrictions on the land included in the plat. In order to change the restrictions, 100% of the owners must submit a plat revision to the Planning Commission for recordation. Since the local government has to sign the plat, then the government, likely

through the Traffic Committee, will determine if the plat restriction change is appropriate. The Committee would likely follow the 20-foot rule in the NFPA.

Carla Everman asked for clarification if the request is for both sides or just one side of the street. Larson clarified it is one side only except in the area of the median, in which both sides is needed. Larson also clarified that the City will not ticket based on the private deed restrictions of less than 24 hours, but if it is posted by the City with signs, the Police will ticket immediately, and not wait 24 hours.

Mark Davis asked for clarification on which sections this decision would apply to. Larson noted it is the first three sections, the Howard Section, Phase 1, and Phase 2 (Blossom Park, Spyglass, Pine Valley, Olympia down to 119, Medina, Birkdale, Ann Ct., Clubhouse Drive median section at entrance, and Cherry Hill. Davis asked if these sections were changed by the platting of parking restrictions in Section 4 through 8. Larson stated No. Davis continued by commenting that he lives on the side of Birkdale that will have parking on it. He wants no parking on both sides. He noted that the post office will not deliver to blocked mailboxes and this may become a problem. Scott Starns noted that this problem came up in the past in Elkhorn Green Subdivision. The Post Office will stop delivery to an address if they are turned in as guilty of blocking someone else's mailbox. Starns says this has been very effective. He concluded by stating the PD cannot ticket for blocking mailboxes if legally parked. Davis then asked by parking on the grass and sidewalk. Davis noted he had irrigation he is concerned will be damaged. Starns said they can ticket if blocking the sidewalk but not sure about the grass. Larson noted the ROW typically goes to the back of the sidewalk even though Davis maintains all the way up to the curb. Davis asked if the signs would be put on street light poles or on separate posts. Larson said that if the poles are in the right place, yes. If not, Public Works will use the standard metal posts but Ford is working with the HOA board to try to fund matching decorative posts. Larson noted that if HOA pays for them, Public Works has agreed to install them. Davis requested a Dead End Sign on Birkdale. Larson stated these signs are optional and Public Works will install one if requested. Same issue with post style would apply to this sign. Davis asked about special event parking – Could a waiver be given to the Clubhouse for parking during events? Starns says no. The golf course will have to make arrangements for off-street parking. Ms. Ford noted that it was during a golf event last year when the schools were having the problems with on-street parking.

Ed Saker asked about Ann Ct. – which side will be posted “No Parking”? Larson noted houses are only on one side and that there are no fire hydrants, so he had recommended the side of the bulb opposite to the houses. Davis asked if due to the radius of the bulb, should we allow any parking on the bulb so that fire trucks can turn around without being blocked by cars. Sageser suggested no parking be allowed in the bulbs.

Saker concluded discussion saying that as a resident of Cherry Blossom and a member of the Traffic Committee, he says we need to do the right thing for safety and protect the rights of the residents.

The Committee discussed that of the options presented to us by the City Attorney, options 2 or 4 appear to be the best alternatives. Larson suggested that the Committee take action on this Cherry Blossom issue and then make recommendations for future requests (See #5 above).

Ed Saker made a motion – Post No Parking one side of street only in the Howard Section and Phases 1 and 2, specifically Blossom Park Drive, Spyglass, Pine Valley, Olympia Drive up to 119, Medina Ct., Birkdale, Ann Ct., Clubhouse Drive from the Entrance to Birkdale, and Cherry Hill Drive. In addition, no parking in the Cul-De-Sac bulbs of Medina, Ann, and Birkdale, and No Parking both sides of the street in Median sections. Second by Sageser. Motion failed with Larson, Krebs, and Starns voting against the motion.

Motion by Larson – Table any action on this issue until April's meeting to allow the Fire Department to determine if the CDS Bulbs can have partial parking or none. Second by Starns. Motion passed with Krebs voting against the motion.

- 8) Keelridge Dr. - School related parking issue  
Larson reported that Public Works posted flyers in the neighborhood via door-to-door placement in January 2010. Since then, the City had received numerous calls concerning this proposed action. Larson shared the comments with the Committee.

Larson stated that in speaking with the City Attorney, there appears to be several options available to the Committee.

- 1) The committee can interpret the Fire Code for newer streets built after the code was put in place and do nothing for this subdivision,
- 2) The committee can interpret the Fire Code to apply retroactively to all city streets and make recommendation to the Mayor based on the 20 foot standard, which is consistent with what the Committee has been doing over the past two years,
- 3) The committee (or the proposed sub-committee yet to be convened) can develop a new standard to apply to this subdivision, or
- 4) Table any action and recommend the City Council adopt an ordinance based on a defined standard (prepared by this committee or the proposed sub-committee yet to be convened) to be applied uniformly on all existing city streets.

James Kanavy presented a petition he circulated on the street opposing parking restrictions on Keelridge. 18 people signed it and Kanavy reported 2 others he approached would not sign it. He said the real problem is parents dropping off and picking up students; don't "punish" the residents. His opinion is that the City buying the house and tearing it down to build the pedestrian cut-through created the problem. He has only seen two non-residents parking on the street for a long period of time.

Kanavy suggested permitted parking. He also noted in parking restriction is useless if not enforced by the Police. Starns noted permit parking on other city streets like Dudley and Clayton has been problematic and he is against that idea. Larson agreed. Kanavy asked for "Local Traffic Only" signs or "Not a Through Street" signs. Larson says those would not be appropriate or effective.

Starns noted that students parking on the street is not illegal. Larson noted that during his discussions with the schools, they are in favor of any action that would discourage students and parents from using Keelridge because they work hard to keep control of student transport for safety reasons.

Kanavy told the Committee he does not think the City is uniformly applying the requirements of NFPA1 and that the City should be restricting parking on all City streets.

Jennifer Baldwin asked the Committee to consider everyone before making a decision. She thinks this will negatively affect property value. She also noted she was not notified of this meeting of the Committee. Larson responded by stating that the meeting announcements are put in the legal section of the newspaper and posted on the web. When the February meeting was canceled, he personally called every person that had called him and discussed this pending action and notified them of the meeting cancellation and rescheduling.

Larson concluded discussion that it was his opinion that the Committee shouldn't be trying to fix a school drop off and parking problem in this fashion; the schools should be contacting the parents and trying to change behavior through educating them about the rules.

Larson made motion – Do Nothing. Second by Starns. Motion passed.

- 9) Bridge St. Railroad Bridge closure  
Larson reports no further action has been taken at this time. He has been asked by the Mayor to set up a meeting with the Railroad Company. Tabled by Common Consent.
- 10) Radar Traffic Counter Purchase  
Larson reported that City Council approved the purchase of counters at the March 8, 2010 meeting.

- 11) Crosswalk-Cardinal/Cumberland  
Larson noted in his research and discussions with the schools, there is not much need or support for this. John Travis made motion to Do Nothing. Larson seconded. Motion passed.
- 12) On-Street Parking Sub-Committee  
Larson reports no further action has been taken at this time and should be tabled until item #5 (above) is addressed. Tabled by Common Consent.
- 13) Sutton Place Blvd. no parking revisited.  
Larson reported that Public Works posted flyers in the neighborhood via door-to-door placement in February 2010 advising of the pending change in parking. Since then, the City had received numerous calls concerning this decision. Larson shared the comments with the Committee. No one from the subdivision was attending the meeting. Larson motioned it be tabled until item #5 (above) is addressed. Saker seconded. Tabled by Common Consent.
- 14) Old Oxford Road speeding – Larson noted a resident has requested this be put on the agenda for April. Larson further noted this could be a chance to use the new traffic counters once they are delivered.
- 15) US 25 southbound at Southgate – Starns noted the concern that there is not a left turn bay for SB left turns onto Southgate. It is causing accidents. Larson noted the needed length for the NB left turn lane onto the Bypass overlaps with the intersection. Committee referred the issue to KyTC.
- 16) Bradford Place Subdivision No Parking Signs – Starns asked about the status of the request to change the wording on the signs for uniformity and clarity. Larson noted he did do an inventory, including not only wording but also placement and need for additional signs for clarity. The number of signs exceeded 100 and the cost is prohibitive given the current budget funding. Larson noted this is an example why a citywide policy is needed and he had “tabled” doing anything until the on-street parking issue was resolved. Starns requested, at a minimum, Public Works to change the existing sign wording, even if we wait to move them or add new ones. Larson agreed and said he would issue a work order to replace the sign faces to read, “No Parking this Side of Street”.
- 17) No other Old Business was discussed.
- 18) Next meeting date – April 13, 2010, 5pm City Hall.
- 19) Motion to Adjourn – Travis, second by Larson. Motion passed. Meeting Adjourned.

**Recommendations to the Mayor for Approval:**

- 5) City Council adopt an ordinance based on a defined on-street parking standard to be applied uniformly on all existing city streets.