



**Department of Public Works
Eric W. Larson – City Engineer**

Everette L. Varney, Mayor

City Council Members

David Lusby
Kelly McEuen
Brad Penn
Larry Prather

Mark Singer
Bonnie Skinner
Connie Tackett
Marvin Thompson

April 12, 2011

INTEROFFICE MEMORANDUM

TO: Mayor Everette L. Varney

FROM: Connie Tackett, Chairman (prepared by Eric Larson, City Engineer)

RE: Minutes and Recommendations – Traffic Committee Meeting April 12, 2011

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Present: Eric Larson, Scott Jarvis, Brian Shorkey, Terry Thomas, Connie Tackett, Kitty Dougoud.

- 1) Approval of minutes of March 8, 2011. Shorkey corrected minutes concerning discussion on the Kroger agenda item. Motion by Shorkey and seconded by Thomas. Motion passed. Larson noted a correction to the February 8, 2011 minutes.
- 2) No guests were present.

New Business

- 3) Legal status of Traffic Committee
Larson briefed the Committee that the City Attorney has determined that the Committee was never officially formed by Ordinance. As a result, the process of making recommendations to the Mayor and the Mayor issuing an Executive Order can not continue. Larson recommended forming a small sub-committee consisting of the City Engineer, Fire Chief, Police Chief, Public Works Director, and a City Council member to work with the City Attorney to draft a change to the city code and form the committee process. Tackett asked if the City Council would still review the traffic committee recommendations if the ordinance changed. Larson stated that could be determined during the re-write process. Motion to form sub-committee by Larson. Second by Shorkey. Motion passed.
- 4) Final Turn Circle – On Street Parking
Eric reports resident on CDS bulb wants No Parking removed. She states driveways too steep, people parking in driveways are blocking the sidewalks and getting ticketed. She also wants a handicap spot reserved for her. Eric did a site visit and notes that the signage has appropriate. The diameter is 75ft, which would allow for a three point turn but not allow a large vehicle to



turn around without using reverse. Eric also pointed out the street has not depth, only the CDS bulb itself. Larson noted this committee made the recommendation to post the No Parking a few years ago. Motion of no action by Larson. Second by Tackett. Motion passed.

- 5) 144 Coachman Place / Glory Coach Place – On Street Parking
Eric states resident has requested City enforce No Parking on One Side and consider No Parking Both Sides. He states HOA restrictions have no street parking at all. He also complained about late hours of loading/unloading in street. Resident notes school buses and large trucks have difficulty making the turn. Eric notes site visit. Pavement is 25ft wide. Eric suggests corner clearance may be issue if cars are parked near the intersection and suggested a 50ft offset from the intersection for parking. Jarvis asked how HOA requirements are enforced. Larson responded by civil action between residents; they usually do letters then threaten legal action. Thomas suggested do nothing and refer back to HOA for action. Shorkey suggests that this would not be an expensive fix, would make the resident happy, and wil make turns at the corner better. Motion by Shorkey to post No parking as recommended by Larson. Second by Thomas. Motion passed.
- 6) Adena Ridge Subdivision – On Street Parking
This item was not discussed.
- 7) Riveria Drive dead end at Shadowcreek Path
This item was not discussed.
- 8) Gatewood Subdivision – Dedication to the City
This item was not discussed
- 9) Scroggins Park signage requests
This item was not discussed
- 10) Flinn Ct. @ Military St. – on-street parking at corner and entire block
Eric reports a resident has complained about corner clearance at this intersection. Vehicles are rutting the shoulder of the road due to the inability to make the turn due to the parked cars. Eric did a site visit and confirmed the issue. Eric suggested posting No Parking within 50 ft of the intersection. Motion by Shorkey. Second by Dougoud. Motion passed.
- 11) La Costa Drive – On Street Parking
This item was not discussed
- 12) Berkshire @ Aberdine – On Street Parking
Larson noted that a Police Officer reported a parking issue in this neighborhood to the Police Chief. He stated parking on both sides of the street makes the through lane widths too narrow for two cars. Larson noted that the roads are 25 ft and parking on both sides does reduce through land width to less than 12ft. Jarvis noted Fire trucks need a minimum of 20ft of unobstructed lane width for travel and setup, per the National Fire Code. Motion by Thomas to post Berkshire and Aberdine No Parking one side of street, fire hydrant side. Second by Larson. Motion passed.
- 13) Frankfort Road / Bypass / WES Traffic Signal
This item was not discussed in the Committee meeting. However, a email from Logan Baker with KYTC to Larson states that they are responding to the citizen concern that the opposing left

turns are dangerous. KyTC will study the intersection and determine if a split phase is needed and whether a separate left turn lane is warranted.

- 14) No other New Business was discussed

Old Business

- 15) S. Broadway Southbound On-Street Parking
Larson informed the committee that the City Council did not approve the committee recommendation. Dougoud reviewed the sites after the Council meeting and noted that there was not that much on-street parking any day other than Sunday. She also noted most, if not all, residents and businesses have off-street parking available. Larson concurred. Dougoud suggests making the on-street parking Sunday only. **Dougoud also noted that if any spaces are left, such as the spaces at the laundry mat, that they should be properly marked with signs and paint.** Larson noted the safety issue still exists. Larson suggested the City consider a dual use lane like Lexington has downtown. In these cases, they are striped and signed for both parking and through lane travel. This would need KyTC approval. Larson to continue research. Tabled by common consent.
- 16) Sutton Place Blvd. – On Street Parking
This item was not discussed
- 17) On-Street Parking Policy change / On-Street Parking Sub-committee
Eric reports that the sub-committee has been formed. The committee function will be to propose a city wide geometric standard for on-street parking and to review the enforcement code related to the parking. The committee members will be Eric Larson, Jason Whitaker, Scott Jarvis, Doug Smith, Linsey Mosley, Larry Prather, Alyica Ford, and Todd Gambill. Larson made motion to table this sub-committee and effort until the legal status of the committee was resolved. Tabled by common consent.
- 18) MUTCD upgrade deadlines – Status report
This item was not discussed
- 19) Hollyhock Drive On-Street parking and One Way signs
Eric noted that he met on this street with Greg Reeves in the summer and they discussed the need to improve on-street parking on Hollyhock and clarify the one way direction. Public Works has begun changing signs, removing some parking to create better sight distance at parking lot access points, while adding new parking in intersections with the parking lot where sight distance was not an issue (the right side). The process is on-going.
- 20) N. Hamilton and E. Washington St. intersection – running stop signs
This item was not discussed.
- 21) Paynes Depot Road – Traffic Barrier Request
This item was not discussed
- 22) Handicap Spots in Downtown Area - Larson noted that back in June 2009, the committee had asked for him to study the number of required v. provided handicap spots in downtown. He noted downtown has only one extra spot, located on the block between S. Court St. and N. Broadway along Court St. in front of City Hall. That block has two extra, but the block from N.

Broadway and N. Water St. is deficient one.. Larson states he is bringing up this topic again because the City Council mentioned that some of the spots may not be legal because they are parallel and do not provide operator ingress/egress. Larson to do additional research and report back to the committee. Tabled by common consent.

- 23) College St. at Student Center speed hump request
This item was brought from Tabled business for discussion. Larson suggested this is OK to do but no funding is available. Jarvis made motion to offer to the college that if they funded the cost, the city would install it. Second by Dougoud. Motion passed.
- 24) E. Main St. crosswalk (at Galvin's) modification
This item was brought from Tabled business for discussion. Larson reported Logan Baker w/ KyTC email. Baker recommends a Yield to Pedestrains traffic worthy, food over type sign to be installed in the median. This would discourage early entry into the median by left turns towards S. Broadway. Members of the committee noted in other communities and vacation destinations that use the flashing sign frames on the edge of the road at crosswalks. They also note the heavy enforcement of these crosswalks. Dougoud asked if a pedestrian button could be used to trigger a red light where the existing flashing yellow beacons were located. Larson had the opinion that KyTC wouldn't approve that. Several members of the committee favored the median sign recommended by Baker and the use of flashing signs on the curb, if funding would allow. Larson will get costs and if within current budget funding, will recommend the signs for approvals to City Council. Motion by Shorkey to post median sign and flashing signs on curb, subject to funding. Second by Jarvis. Motion passed.
- 25) St. John's school flashing beacon on Military St.
This item was brought from Tabled business for discussion. Larson noted the committee had approved this and Public Works agreed to install and maintain it if the school could provide funding to purchase it. Dougoud indicated that the school was no longer interested in this and will confirm. Common consent was No Action.
- 26) N. Water St. Speed hump
This item was brought from Tabled business for discussion. Larson stated a resident claims a speed hump existed prior to resurfacing in 2007. Committee members from Fire, Public Works, And Downtown could not recall ever having a speed hump there. Common consent was No Action.
- 27) School signs on East Main St. for St. John's school
This item was brought from Tabled business for discussion. Larson presented email response from Logan Baker with KyTC that states the State will consider installing these if the school will apply to them. Dougoud to contact the school and inform them.
- 28) No other Old Business was discussed

Tabled Business

The following items were noted as incomplete business for the Traffic Committee and staff to consider for future meetings. No discussion was held unless otherwise noted.

- 29) Speeding on Pocahontas Trail
30) Speeding on Harmony Ridge Blvd.

- 31) Speeding on Colony Blvd.
- 32) Speeding near School Cross walk on West Clinton St.
- 33) Elkhorn Green – No Parking Signs throughout subdivision
- 34) Fox Run Road in Elkhorn Green – No Parking change by Ordinance / Plat revision
- 35) Avondale Speed Hump Request
- 36) Speeding near 156 Cumberland Drive
- 37) On Street parking in Parkside Subdivision
- 38) On Street parking on Sturbridge
- 39) On Street parking on Beechwood
- 40) On Street parking on West Jackson
- 41) On Street parking on Cave Run Ct.
- 42) Three Way stops in Peninsula S/D at Barren River / Rough River and Rough River / Dale Hollow
- 43) Paris Road left turn conflicts at Wendy's/Swifty area
- 44) Speeding on Old Oxford Road
- 45) Traffic Signal at Bypass and Hemingway
- 46) On Street parking Cherry Blossom S/D on Birkdale
- 47) Old Lemons Mill Road speed reduction
- 48) Bradford Subdivision On Street Parking signs
- 49) Speeding on Riveria Drive
- 50) On Street parking on Plymouth Ct.
- 51) Speeding on Elkhorn Green Place
- 52) Speeding on Louisa Lane
- 53) Speeding in Derby Estates – War Admiral and Citation
- 54) On Street parking in CDS Bulb near 203 Harmony Ridge
- 55) Remove 4 way stops on Seminole Trail at Hutchins and Copperfield
- 56) US 25 / Payne Ave. traffic signal
- 57) Speeding on West Showalter Drive
- 58) Traffic Calming Program Development
- 59) No other Tabled Business was discussed

- 60) Next meeting date – May 10, 2011, **4:30** pm City Hall

- 61) Motion to Adjourn by Thomas and seconded by Shorkey. Motion passed. Meeting adjourned at 5:45 PM

Recommendations to the City Council for Approval:

- 3) Form a Sub-Committee to create an Ordinance to establish the Georgetown Traffic Committee in City Code.
- 5) Post No Parking on Both Sides of the street within 50ft of the intersection of Coachman Place and Raise Old Glory Place.
- 10) Post No Parking on Both Sides of the street within 50ft of the intersection of Military Drive and Flinn Ct.
- 12) Post No Parking This Side of Street on the fire hydrant side of Aberdine Way and Berkshire Ln, from Southgate Dr. to Jordan Lane.
- 23) City Council should offer Georgetown College the installation and maintenance of a Speed Hump on College St. at the Student Center crosswalk if the College can fund the cost of initial construction.

- 24) Place a Yield to Pedestrian sign in the left turn lanes of Main St. and flashing crosswalk signs at the curbs for the crosswalk at Court St. alley (near Galvin's), subject to funding availability.

END OF MINUTES